

NEW FOREST DISTRICT COUNCIL
CABINET FORWARD PLAN

This Forward Plan lists matters on which decisions are likely to be considered by, or on behalf of the Council's Cabinet for a 12 month period. The Forward Plan also lists major decisions which fall within the definition of a "key decision" as outlined below:-

A key decision is one that is likely either:-

- a) to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service of function to which the decision relates (expenditure or savings are generally treated as significant if the sum exceeds £50,000 of unapproved savings or spend); or
- b) to result in an outcome which will have an impact, for better or worse, on a significant number of people living or working in an area comprising two or more wards in the Council's area; or to be significant in terms of its effect on communities in a ward.

The Cabinet consists of six Councillors and they are responsible for the following Portfolios:-

Councillor Jill Cleary – Leader of the Council
Councillor Steve Davies – Deputy Leader and Housing and Homelessness
Councillor Geoffrey Blunden – Environment and Sustainability
Councillor Jeremy Heron – Finance and Corporate
Councillor Dan Poole – Community, Safety and Wellbeing
Councillor Derek Tipp – Planning and Economy

Representations:

Anyone wishing to make representations about any matter included in this Forward Plan should contact the relevant report author seven working days before the first date shown for its consideration by the Cabinet.

Copies of Reports:

Anyone wishing to view or obtain a copy of any public report on any of the matters included in this Forward Plan should access [the Council's website](#).

Copies of reports and any relevant background documents can also be obtained by contacting the relevant report author named in this document. A reasonable charge may be made for hard copies of documents.

CABINET FORWARD PLAN - 1 OCTOBER 2023 TO 30 SEPTEMBER 2024

| Report Title | Proposed Decisions | Type of Decision | When is the decision being made? | Who are the key people/groups to be consulted before the decision is made and how will the consultation take place? | | Report Author and Contact Details | Is the report likely to be considered in private? |
|---|---|------------------|--|---|-------------------------|---|---|
| | | | | Inside the Council | Outside the Council | | |
| Tenant Engagement Strategy | To seek approval of the draft Tenant Engagement Strategy 2024-28 for consultation | Key Decision | Cabinet - 4 Oct 2023 | Executive Management Team, Portfolio Holder for Housing and Homelessness, Housing and Communities Overview and Scrutiny Panel | Tenant Engagement Group | Richard Knott, Assistant Director Housing richard.knott@nfdc.gov.uk, David Brown, Tenant Engagement Manager david.brown@nfdc.gov.uk | Open |
| Medium Term Financial Plan - Scene Setting | To consider the development of the Medium Term Financial Plan | Key Decision | Cabinet - 4 Oct 2023 | Executive Management Team, relevant Portfolio Holder and Resources and Transformation Overview and Scrutiny Panel | N/A | Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk | Open |
| Fees and Charges Strategy and Policy Document 2024-2027 | To consider the Fees and Charges Strategy and Policy Document. | Non-Key Decision | Cabinet - 4 Oct 2023 Council - 9 Oct 2023 | Executive Management Team and members of Cabinet | N/A | Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk | Open |
| Car Parking and Keyhaven River | To consider the car parking fees and | Key Decision | Cabinet - 4 Oct 2023 | Place and Sustainability | N/A | David Hurd, Enforcement Manager david.hurd@nfdc.gov.uk, | Open |

| Report Title | Proposed Decisions | Type of Decision | When is the decision being made? | Who are the key people/groups to be consulted before the decision is made and how will the consultation take place? | | Report Author and Contact Details | Is the report likely to be considered in private? |
|--|---|------------------|--|---|---|---|---|
| | | | | Inside the Council | Outside the Council | | |
| Fees and Charges 2024 | charges in the District Council owned car parks and the fees and charges along Keyhaven River. | | Council - 9 Oct 2023 | Overview and Scrutiny Panel, Executive Management Team and relevant Portfolio Holder | | Chris Noble, Assistant Director Place Operations chris.noble@nfdc.gov.uk | |
| Community Infrastructure Levy (CIL) - Framework for CIL Expenditure | To consider a framework for CIL expenditure, including the release of CIL funding in 2023/24 to fund identified infrastructure needs. | Non-Key Decision | Cabinet - 4 Oct 2023 Council - 9 Oct 2023 | Executive Management Team, Portfolio Holders, Place and Sustainability O&S Panel | | Dean Brunton, Planning Monitoring Team Leader dean.brunton@nfdc.gov.uk, Tim Guymer, Service Manager Planning, Policy & Infrastructure tim.guymer@nfdc.gov.uk, David Norris, Service Manager - Development Manager david.norris@nfdc.gov.uk | Open |
| Financial Monitoring Report (based on performance April to September 2023 inclusive) | To provide an update on the 2023/24 General Fund, Capital Programme and Housing Revenue Account. | Key Decision | Cabinet - 1 Nov 2023 | Executive Management Team and relevant Portfolio Holder | N/A | Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk | Open |
| Medium Term Financial Plan Update | To consider an update to the Medium Term Financial Plan | Key Decision | Cabinet - 6 Dec 2023 | Executive Management Plan and relevant Portfolio Holder | N/A | Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk | Open |
| Council Tax Reduction Scheme 2024/25 | To agree the Council Tax Reduction Scheme for 2024/25 | Non-Key Decision | Cabinet - 6 Dec 2023 Council - 11 | Executive Management Team, relevant Portfolio Holder, | A six week consultation on the proposals will be carried out. | Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk | Open |

| Report Title | Proposed Decisions | Type of Decision | When is the decision being made? | Who are the key people/groups to be consulted before the decision is made and how will the consultation take place? | | Report Author and Contact Details | Is the report likely to be considered in private? |
|--|--|------------------|---|--|---------------------|---|---|
| | | | | Inside the Council | Outside the Council | | |
| | | | Dec 2023 | Resources and Transformation Overview and Scrutiny Panel | | | |
| Setting the Council Tax Base | To recommend to Council the approval of the Tax Base for 2024/25 | Non-Key Decision | Cabinet - 6 Dec 2023 Council - 11 Dec 2023 | Executive Management Team, Portfolio Holder - Finance and Corporate | None | Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk | Open |
| Community Grants 2024/25 | To consider the Community Grants for inclusion in the 2024/25 budget. | Key Decision | Cabinet - 7 Feb 2024 | Community Grants Task and Finish Group, Housing and Communities Overview and Scrutiny Panel and Portfolio Holder - Community, Safety and Wellbeing | N/A | Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk | Open |
| Financial Monitoring (based on performance April to December 2023 inclusive) | To provide an update on the 2023/24 General Fund, Capital Programme and Housing Revenue Account. | Key Decision | Cabinet - 7 Feb 2024 | Executive Management Team and relevant Portfolio Holder | N/A | Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk | Open |
| Capital Strategy 2024/25 | To consider the Capital Strategy 2024/25 | Key Decision | Cabinet - 7 Feb 2024 | Executive Management Team, relevant | N/A | Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer | Open |

| Report Title | Proposed Decisions | Type of Decision | When is the decision being made? | Who are the key people/groups to be consulted before the decision is made and how will the consultation take place? | | Report Author and Contact Details | Is the report likely to be considered in private? |
|---|---|------------------|--|---|--------------------------|--|---|
| | | | | Inside the Council | Outside the Council | | |
| | | | | Portfolio Holder, Overview and Scrutiny Panel | | alan.bethune@nfdc.gov.uk | |
| Members' Allowances - Scheme to apply from 1 April 2024 | To recommend to Council the annual scheme of members' allowances | Non-Key Decision | Cabinet - 7 Feb 2024 Council - 26 Feb 2024 | Executive Management Team | N/A | Andy Rogers, Democratic Services Officer andy.rogers@nfdc.gov.uk | Open |
| Asset Maintenance & Replacement Programme and General Fund Capital Programme 2024/25 | To consider and recommend to Council the schedule of projects for inclusion in the 2024/25 budget | Key Decision | Cabinet - 7 Feb 2024 Council - 26 Feb 2024 | Executive Management Team, relevant Portfolio Holder and Resources and Transformation Overview and Scrutiny Panel | N/A | Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk | Open |
| Medium Term Financial Plan and Budget | To consider the Medium Term Financial Plan and setting of the 2024/25 budget | Key Decision | Cabinet - 21 Feb 2024 Council - 26 Feb 2024 | Executive Management Team and relevant Portfolio Holder | N/A | Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk | Open |
| Housing Revenue Account budget and the housing sector capital expenditure programme for 2024/25 | To consider the Housing Revenue Account Budget and housing sector capital expenditure programme for 2024/25 | Key Decision | Cabinet - 21 Feb 2024 Council - 26 Feb 2024 | Executive Management Team, relevant Portfolio Holder and Housing and Communities Overview and | Tenant Involvement Group | Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk | Open |

| Report Title | Proposed Decisions | Type of Decision | When is the decision being made? | Who are the key people/groups to be consulted before the decision is made and how will the consultation take place? | | Report Author and Contact Details | Is the report likely to be considered in private? |
|--------------|--------------------|------------------|----------------------------------|---|---------------------|-----------------------------------|---|
| | | | | Inside the Council | Outside the Council | | |
| | | | | Scrutiny Panel | | | |